

### Technical measures

- When designing the stand, plan generously if possible, so as to ensure that the minimum distance is observed.
- If the minimum distances cannot be guaranteed, other measures must be implemented, such as separation by means of plexiglass panels.
- In meeting zones on the stand, the chairs and tables must be arranged in such a way that the minimum distance of 1.50 m is guaranteed.
- Plan sufficient free space around exhibits.

### Hygiene measures

- Employees are to regularly wash their hands with soap and water.
- If no washing facilities are available, the employees must disinfect their hands on a regular basis
- Employees who feel ill or have symptoms of a cold must not be deployed.
- During assembly and dismantling, the minimum spacing between employees must be observed where possible. If this is not possible, protective masks must be worn.
- Breaks must be planned so that they are staggered, depending on the space available.

### Contact tracing

If contact with a person suffering from COVID-19 is suspected, the cantonal authorities can request contact tracing lists. They are authorised to contact the employees and, if necessary, order them to quarantine.

Different options exist for collecting contact data depending on the size of the event/trade fair. The contact data may only be collected for the purpose of tracing and must be destroyed after a retention period of 14 days.

1. Full registration of all participating employees employing electronic tools. Entry control is performed by means of an access system.
2. Pre-registration by the organiser of the participating companies and the employees who will be present. The following must be recorded: Surname, first name, place of residence and telephone number. Admission checks will be performed by the security personnel.
3. The organiser knows the companies involved in stand construction and has one contact person for each of them. The companies must be able to guarantee rapid traceability with the aid of deployment schedules.